

## HOSTEL RULES AND REGULATIONS

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1. On joining the hostel, a student will report to the Hostel Superintendent of their hostel and will take possession of the room after signing the inventory of the furniture, electrical items and other items in the room. The student(s) of a room are responsible for any damage to the furniture, fittings, walls etc., of the room allotted to them.
2. At the end of each academic year (or before going on summer vacation ), a student shall vacate his/her room and hand over the charge of the room including all items on the inventory to the Hostel Superintendent .Any student desirous of retaining his /her room during the vacation must seek permission of the respective Hostel Superintendent. Any baggage to be left behind must be properly packed into suitcase, trunks, holdalls etc. Loose items will not be accepted for safe keeping.
3. **No resident is allowed to change his/her room without the permission of respective Hostel superintendent.**
4. Any act of intimidation or physical violence, willful damage to property or drunken and riotous behavior constitutes an offense. Such offenses will be brought before the Disciplinary Committee for action.
5. **Use of narcotics, consumption of alcoholic beverages, use of VCRs/VCPs/CDPs /DVDPs and gambling in any form is strictly prohibited. If any student violates these rules he/she will be expelled from the hostel without informing their parents/guardians.**
6. Use of audio equipments in hostels is acceptable only if it is not objectionable to the other residents and after getting due permission from the Hostel Supdt.
7. Use of electrical appliances such as heater, cookers, etc, is forbidden in the hostel. Misuse of the electrical installation and wiring is a punishable offence.
8. Parties and other such entertainment programs/ celebrations shall not be held without the permission of the Hostel Supdt.
9. No pets of any kind shall be maintained by the students in the hostel.
10. All quarrels and disputes amongst fellow boarders must be reported to the Hostel Supdt. Strict disciplinary action will be taken if any student takes the law into his/her own hands.

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11. It is mandatory for a resident to inform the Hostel Supdt. about any guest staying over night with him/her with express provision that the Hostel Supdt. can deny such permission if the situation so warrants.
12. All cases of medical emergency or any other emergency must be reported to the Hostel Supdt. immediately.
13. **The Hostel dues shall be paid as per the directives issued by the RMC. If the student fails to pay the hostel dues within stipulated time, he/she is liable to be suspended from the college.**
14. Each and every student must acquaint himself/herself with all the rules of the hostel and must observe these rules strictly. Ignorance of the rules will not be considered as an excuse.
15. Any student having found committed a breach of the above mentioned rules is liable to be punished by the Institute authorities.
16. Parents must provide the Hostel Supdt. with a written list of person whom his/her ward may visit / stay in BBSR. Students are not allowed for visit or overnight stay with any other person. Only these authorized persons can meet the students at the hostel.
17. If a resident wishes to stay out after 5.30.P.M for any other purpose such as stay with parents and local guardian, she has to take prior written permission of the Hostel Supdt.
18. Even on holidays, students should leave the hostel only with the written permission from the Hostel Supdt. or the Caretaker. If a student is found absent from the hostel without permission, disciplinary action may be taken against him/her.

### **For Boys Hostel**

19. All residents must be normally back in the hostel by 8.30 P.M.
20. A student's father and other male guests may visit him in his room.
21. Lady family members may be allowed to visit a student in his room only with the written permission of the Hostel caretaker.

### **For Girls' hostel**

22. All residents must be normally back in the hostel by 5.30 PM. The Hostel Supdt. can change this reporting time as and when required.
23. Only lady family visitors are allowed inside the room of a student. All other visitor may meet a student in the visitors' common room. No visitors are allowed after 8.PM.
24. On Sundays, students can go for shopping, etc., and/or meet relatives only between 10 AM and 2 PM.
25. Male students of INDUS are strictly prohibited from visiting any of the Girls' hostels for any reason whatsoever.

### **OTHER RULES:**

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26. All students residing in hostel must abide by the out and in timings by entering their names in hostel register.
27. Parents/relatives are encouraged to visit their wards only on SUNDAYS. But in case of emergency they are requested to inform Hostel Superintendents and take permission for their untimely visits.
28. Visitors are not allowed to get in to rooms. They can talk to their wards in the common space provided .
29. No phone calls during study hours( i.e. between 7.00PM to 10.30PM)
30. No phone calls inside the room after 11.00PM .Inmates are advised to use their mobile in the common space provided.
31. All parents/Guardian/relatives have to registered their names with the Hostel superintendents to visit their wards and have to take written permission to take their wards outside and have to return to hostel before the study hour.