



<b>INSTRUCTOR TEACHING EVALUATIONS</b>
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1. Anonymous feedback will be taken from students two times during a semester. These metrics will be used for continual improvement of the teaching-learning process.
2. The first feedback is for mid-course corrections to be made by the instructor. This feedback is confidential and given to the individual instructors.
3. The results second feedback will be published on the student notice boards in addition to going into the personal file of the instructor.
4. On the front side of the feedback form, the student will answer three questions:
  - ❖ Do you have any POSITIVE comments about the Instructor?
  - ❖ Do you have any NEGATIVE comments about the Instructor?
  - ❖ Any other comments about the course (not related to the Instructor)?
5. The student is also required to grade the instructor (grade between A to E) on 20 questions as shown below. The weightage given to each question is shown in the table below.

S#	Question	Weightage
1	Presentation of the subject matter	10
2	Use of examples to explain difficult topics	8
3	Organized/Systematic usage of blackboard/whiteboard/ LCD projector by the instructor	7
4	Communication Skill (Voice, Grammar, Vocabulary, etc.)	9
5	Encouragement to ask questions and doubts in class.	7
6	Ability of instructor to hold your interest.	9
7	Ability to clear doubts and questions in class.	8
8	Assignments are relevant and adequate.	7
9	Fairness of quizzes/exams/tests and grading procedures.	7
10	Return of graded assignments/quizzes/tests for review	5
11	Quality of instructional material (textbooks, handouts, notes, etc.)	7
12	Quality of supplementary material (e.g., non-textbook material from reference books, journals, etc.).	5
13	Classes begin and end at scheduled time.	8
14	Completion of the syllabus prescribed for the course.	9
15	Ability to maintain discipline in classroom.	9
16	Attitude/Behavior towards student	7
17	Mastery of the subject	10
18	Instructor's enthusiasm for teaching the subject.	9
19	Availability for help and consultation (on course related matters) outside the classroom	6

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20	How do you rate this instructor's overall performance?	10
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